

Author Guidelines for Submission to the *Tulane Journal of Technology and Intellectual Property*

The *Tulane Journal of Technology and Intellectual Property* accepts submissions from law school graduates. The *Journal* publishes once a year in the spring. Although article submissions are welcome at any time, we annually select articles from May to August and October to December.

While our *Journal* has no minimum or maximum page requirements for submissions, we believe that journal articles can convey their arguments effectively in 40-70 journal pages (between 20,000 and 35,000 words including text and footnotes) and encourage authors to target the lengths of their papers accordingly.

JTIP uses Microsoft Word-based editing software and requests that documents be submitted in either Microsoft Word document format. Please **do not submit pdfs** or Word documents converted from pdf format (this complicates the formatting process and can cause references to be lost). If accepted, we will ask you to resubmit as a true Word document.

The citations of the *Journal* adhere to the rules outlined in *The Bluebook: A Uniform System of Citation* (22nd ed. 2025). On all other matters of style, we follow *The Chicago Manual of Style*. Where available, references should include as much relevant information as possible, including URLs for accessing digital sources.

In general, the *Journal* accepts submissions through **ExpressO**, **Scholastica**, and through direct email to jtiparticles@gmail.com. When submitting a manuscript, please include a cover letter that provides your address, telephone number, e-mail address, and the title of your manuscript. Also, please include a CV or resume.

Please note that *JTIP* does not currently publish articles submitted by students enrolled at other law schools.

Submission Preparation Checklist

All submissions must meet the following requirements:

- The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
- The submission file is in Microsoft Word document file format.
- Where available, URLs for the references have been provided.
- Submissions should include citations in the form of linked endnotes or footnotes. These must be true footnotes or endnotes (created using the “references” tab in Microsoft Word), not text that has been manually entered and formatted to appear as a footnote/endnote. If your submission is accepted in this format, we may ask you to reformat it before we can begin the editorial process. Supra/infra notes should be linked when possible.

- The text is single-spaced; uses a 12-point, Times New Roman font; uses one-inch margins; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
- All images, figures, charts, and tables must be high-quality, meaning that the image, figure, chart, or table can be expanded up to 200% and still be clear and readable.
- All images, figures, charts, and tables must be small enough to fit on the page without sacrificing readability. The maximum size is 4.5 x 6.5 inches. Any text/details must still be readable when the image/chart is small enough to fit (e.g., keep font at 12 points).
- Images, figures, charts, and tables should NOT rely on color to communicate information. Any patterns in charts (e.g. stripes, polka dots) should still be easy to distinguish.
- All images, figures, charts, and tables must include a caption and alt-text. Captions should be brief but descriptive and are limited to two sentences.
- Alt-text has two parts: A labeling to specify what the image is (e.g. image, picture, chart, graph, figure, etc.) and a description of the essential information that explains what is being shown.
- Images, figures, charts, and tables must be placed within the text where they are meant to appear or a clear placeholder must be present (e.g. "Please place Figure 1 here").
- You also grant to Tulane the non-exclusive rights to reproduce and distribute this submission in electronic format online and to convert this submission without alteration of the content to any other medium or format for the purpose of preservation and/or continued distribution, effective upon selection of this submission for publication by the Journal.
- You represent and warrant that this submission is your original work and that you have the right to make these grants of rights to Tulane for yourself as well as co-authors, if any.
- You represent and warrant that, to the best of your knowledge, this submission does not infringe upon any third-party's copyrights or other intellectual property rights.
- You represent and warrant that, if this submission contains material for which you do not hold copyright, you have (a) obtained the unrestricted permission of the copyright holder allowing you to grant this license to Tulane and (b) have clearly identified and acknowledged all such third-party material within the text or content of this submission. *This includes cited images, charts, tables, figures, etc.*
- You represent and warrant that either (a) this submission is not based upon work sponsored or supported by any agency or organization other than Tulane or (b) if this submission is based upon work that has been sponsored or supported by any agency or organization other than Tulane, you have fulfilled any right of review or other obligation required by any contract or other agreement with the supporting entity.
- You agree to indemnify and hold harmless Tulane and its employees or agents for any uses of the material authorized by this license in the event of a subsequent dispute over the copyrights to material(s) contained in this submission.

- You agree that Tulane may keep one or more copies of this submission for purposes of security, backup and preservation.